Office Use Only Reference No:

Date received DD MM YYYY Received by:



WORK PERMIT APPLICATION

Effective April 1, 2016 (Regulation 50(2))

	FREELANCER'S PERMIT WORK
E	DUCATION GENEAOLOGY
Name of Employer	
Name of Employee	
Payment Voucher No.	
INSTRUCTIONS:	
Please write in BLOCK le	tters and tick (✓) where relevant.
Complete the form in its e	entirety.
Ensure that the required of	documents are attached.
Kindly indicate the person	s for whom endorsements are requested and for whom you have paid the relevant fees:
Spous Child 1	
Child 2	
Child 3 (additional sheet re	equired)
Child 4 (additional sheet re	equired)

DOCUMENTS AND FEES TO BE ATTACHED TO THE FREELANCER'S APPLICATION

	(1) Two photographs of the applicant and each person to be endorsed. Only ONE photograph of each individual must be certified
	(2) Certified copy of the foreign worker's passport bio data page showing photograph and date and
	place of birth (3) Proof of legal entry or birth in the Islands
	(4) Valid Police record (5) Certificate of Good Health (please contact the Ministry of Health for further information)
	(6) Completed application Form
	<u>DUCATION</u>
	(1) High School Diploma
	(2) Correspondence from a public or registered secondary school/s in the islands showing a minimum of five (5) years attendance.
GI	ENEALOGY
	(1) Applicant's Birth Certificate
	(2) Applicant's parents birth Certificate
	(3) Applicant's Grandparent's birth certificate
	(4) Applicant's great grand-parent's birth certificate
	B : An Employment contract must also be given to the Employment Services Department after mployment is found.
FE	<u>EES</u>
	(1) A non-refundable Administration Fee which will be either \$150.00 or 10% of the work permit fee per application, which-ever is greater.
	(2) A non-refundable Fast Track Service Fee of \$500 00 for Fast Track Service, if desired (i.e. 7 days processing service)
	(3) Any other fees owed to the Turks and Caicos Islands Government with respect to work permits
EN	NDORSEMENT OF SPOUSE / CHILDREN
	(1) Photos
	(2) Marriage certificate
	(3) Copy of spouse / children valid passport (Bio page)
	(4) Medical (certificate of good health)
	(5) Police record (valid for six months)
	(6) In the case of a child police record is need for ten (10) years and older
	(7) A school letter is needed for children
	(8) Birth certificate of spouse and child/children
	(9) Applications are submitted in the same manner as work permits.
	(10) The fee structure is a \$150.00 non-refundable administrative fee, as well as a non-refundable
	fee of \$500 with respect to each endorsee. Both are to be paid upon application.

INFORMATION ABOUT THE WORKER

	. Livis. Libi Ottiei (Pied:	se specify)	
ly/last name			1
			Photo
n /first names			_
Other names you are kno	own by or have ever been k	nown by	
Date of Birth:	D M Y Y	Y A4 Sex/Gend	ler: □ Male □ F
		_	
ountry of Birth (includin	ng province/state):		
Country of Citizenship (i	f more than 1, list all):(1)	(2)	
Telephone:	A9 Fax:	A10 Email Addres	s:
		A10 Email Addres o give all information as printe Passport 2	
Details of all passpo	rts held. You are required to	o give all information as printe	d in each passport
Details of all passport Country of Issue Passport Number	rts held. You are required to	o give all information as printe	d in each passport
Details of all passpor	rts held. You are required to	o give all information as printe	d in each passport
Details of all passport Country of Issue Passport Number	rts held. You are required to	o give all information as printe	d in each passport
Details of all passport Country of Issue Passport Number Family Name	rts held. You are required to	o give all information as printe	d in each passport
Details of all passport Country of Issue Passport Number Family Name First/Given name	rts held. You are required to	o give all information as printe Passport 2	d in each passport Passport 3
Details of all passpool Country of Issue Passport Number Family Name First/Given name Date of Issue	PASSPORT 1 DD MM YYYY	Passport 2 DD MM YYYY	d in each passport Passport 3 DD MM YYYY

A14 If you have ever had legal status in the TCI please provide the information below.

A16 National In	nsurance No:		
ise specify)			
			Photo
		J 	
known by		ı	
B4	Sex/Gender: [□ Male	□ Female
	(2)		
	cnown by		cnown by

Details of all passports held. You are require to give all information as printed in each passport

	PASSPORT 1	Passport 2	Passport 3
Country of Issue			
Passport Number			
Family Name			
First/Given name			
Date of Issue	DD MM YYYY	DD MM YYYY	DD MM YYYY
Expiration Date	DD MM YYYY	DD MM YYYY	DD MM YYYY
Place of Issue			

ice of Issue			
You are required to com immigration status in the	nplete each section below re ne islands.	garding your spouse's prese	nt and/or previous
Immigration details for t	he spouse of the person who	is to be employed in the Tur	ks and Caicos Islands.
B12 Work Permit Hold	ler □ Temporary □ A	Annual Never Worked	
Employer		Job Title/Occup	ation
B13 Last Permit Number	er	Date of Issue	Expiration Date
B14 National Health In	surance Number	B15 National Insura	ance Number
B16 Residence Permit	Holder □ Never Resided		
B17 Last Permit Numbe	r	Date of Issue	Expiration Date
		DD MM YYYY	DD MM YYY
B18 Endorsed on □ W	ork Permit □ Residence Pern	nit 🗆 PRC 🗆 Never Endor	rsed
B19 Name of Permit Hol	der	Relationship to you	
B20 Permit Number		Date of Issue	Expiration Date DD MM YYY
B21 Visitor N	ever Visited		
In which country is the time of this app	s the spouse residing at dication?	Last date of entry into the Turks and Caicos Islands	Last date of departure from the Turks and Caicos Islands
		DD MM YYYY	DD MM YYY
Does your spouse r	eside or intend to reside in Is	lands with you? ☐ Yes ☐ N	lo
Does your spouse in	ntend to seek employment in	Islands:	0
B25 If your spouse is em	nnloved what is his/her occur	nation.	

SECTION C	DETAILS FOR DEPENDENT	CHILDREN OF THE PERSON TO	BE EMPLOYED
Do you have children?	Yes □ No C2 If ye	s, how many?	-
	ng information with respect quired and number children	to each BIOLOGICAL child und sequentially):	er 18 years of age.
PENDENT CHILD 1			
Name of person (as print	ed in the Passport):		
ily/last name			Photo
If it is a second			
en /first names			
Other names you are known	n by or have ever been know	n by	
Date of Birth:	M Y Y Y Y	C7 Sex/Gender: 🗆	Male ☐ Female
Country of Birth (including a	orovince/state):		
Country of Citizenship (if n	nore than 1, list all): (1)	(2)	
Present country of residen	ce		
Name of school currently	attending		
. Name of school currently t	attenung		
Details of all passports he	ld. You are require to give al	l information as printed in eac	h passport
	PASSPORT 1	Passport 2	Passport 3
Country of Issue			
Passport Number			
Family Name			
First/Given name	1		
Thisty Given hame			
Date of Issue	DD MM YYYY	DD MM YYYY	DD MM YYYY

Place of Issue

13 If this child is residing in	n the Turks and Caicos Islands	s what is his/her current immi	gration status?
14 Endorsed on □ Work	Permit	it Never Endorsed	
I5 □ Visitor □ Neve	r Visited		
Last date of entry into Islands DD MM YYY		Last date of departure from Islands DD MM YYY	m the Turks and Caico
16 Are you seeking an en	dorsement for this child $? \Box$	l Yes □ No	
17 If Yes, what provisions	will you make for schooling?	: □ Public School □ Private S	ichool
18 Intended name and add	· · · · · · · · · · · · · · · · · · ·		
EPENDENT CHILD 2			
Name of person (as p	rinted in the Passport):		
nily/last name		1 1 1 1 1	Photo
			linoto
ven /first names			
Other names you are kr	own by or have ever been kn	own by	
Date of Birth:	D M Y Y Y Y	C23 Sex/Gender:	Male 🛮 Fema
4. Country of Birth (includ	ing province/state):		
5. Country of Citizenship (if more than 1, list all):(1)	(2)	
Present country of resid	lence		
7. Name of school current	ly attending.		
		all information as printed in e	ach nassnort
Details of all passports	PASSPORT 1	Passport 2	Passport 3
Country of Issue		-	
Passport Number			
Family Name			
First/Given name			
Date of Issue	DD MM YYYY	DD MM YYYY	DD MM YYYY
Expiration Date	DD MM YYYY	DD MM YYYY	DD MM YYYY
Place of Issue			

If this child is residing in	the Turks and Caicos Islar	nds what is his/her current im	migration status?
Endorsed on □ Work P	ermit 🛮 Residence Peri	mit Never Endorsed	
□ Visitor □ Never N	'isited		
Last date of entry into th Islands DD MM YYYY	e Turks and Caicos	Last date of departure from Islands DD MM YYY	om the Turks and Caicos
Are you seeking an endo	rsement for this child?] Yes □ No	
. If Yes, what provisions v	vill you make for schoolin	g? □ Public School □ Private	e School
. Intended name and add	ress of school:		
SECTION D	DETAILS FOR PARE	NTS OF THE PERSON TO BE E	MPLOYED
	D M Y Y Y	/ Y J	
		(2)	each passport
Details of an passports its	PASSPORT 1	Passport 2	Passport 3
Country of Issue			
Passport Number			
Family Name			
First/Given name			
Date of Issue	DD MM YYYY	DD MM YYYY	DD MM YYYY
Expiration Date	DD MM YYYY	DD MM YYYY	DD MM YYYY
Place of Issue			

D7 Is your mother living in	the Islands?	er question D8) 🔲 No	(Answer question D9)
D8 . If Yes, what is her status	in the Islands?		
□ Residence Permit □ PRC □ Naturalized British O	☐ Endorsed on Work Permit☐ Endorsed on Residence Pe☐ Endorsed on PRC☐ verseas Territory Citizen (Be☐ Other, please specify:	rmit OTC)	
D9 If No, in what country is s	she living?:		
FATHER			
10 Family/last name			Photo
iven /first names			
Other names you are kn	own by or have ever been ki	nown by	
2 Date of Birth:	D M Y Y	Υ	
13. Country of Birth (includin	ng province/state):		
14. Country of Citizenship (if	more than 1, list all):(1)	(2)	
15 Details of all passports h	eld. You are require to give	all information as printed	d in each passport
	PASSPORT 1	Passport 2	Passport 3
Country of Issue			

	PASSPORT 1	Passport 2	Passport 3
Country of Issue			
Passport Number			
Family Name			
First/Given name			
Date of Issue	DD MM YYYY	DD MM YYYY	DD MM YYYY
Expiration Date	DD MM YYYY	DD MM YYYY	DD MM YYYY
Place of Issue			

D16	Is your father living in the Islands?	☐ Yes (Answer question D17)	☐ No (Answer question D18)
D17	If Yes, what is his status in the Islan	ds?	
	□ Visitor		
	☐ Work Permit ☐ Endorsed on Worl	k Permit	
	☐ Residence Permit ☐ Endorsed on F	Residence Permit	
	☐ PRC ☐ Endorsed on PRC		
	☐ Naturalized British Overseas Territo	ry Citizen (BOTC)	
	☐ Belonger		
	☐ Other, please specify:		
D18	If No in what country is he living?		

THIS SPACE IS INTENTIALLY BLANK

CONTINUE TO NEXT PAGE

NOTE: QUESTION D19 IS TO BE ANSWERED BY THOSE APPLYING ON THE BASIS OF GENEAOLOGY ONLY, i.e.,
GREAT GRANDPARENT WHO WAS BORN IN THE ISLANDS (If you require more space to provide additional information, please attach an additional page.)

D19 Your genealogy

	Name of your PARENT given in D1 or	D10 above whose grandme	other or grandfather was
	born in the Turks Caicos Islands = (A		
	(i) Insert the name of (A) here.		
Your Parent			
	First Name	Middle Name	Surname
	Name of (A)'s mother or father whos	e grandparent/s was born i	n the Turks Caicos Islands =
	(B)		
Your Grandparent	(ii) Insert the name of (B) here.		
	First Name	Middle Name	Surname
	Provide the following information re	egarding (B)	
	(iii) Mother's Name		
	(iv) Father's Name		
	(v) Date of Birth	Day: Month:	Year:
	(vi) Sex	□ Male	□ Female
	(vii) Town of Birth		
	(viii) Country of Birth		
	Name of (B)'s parent who was born i	n the Turks and Caicos Islan	ids =(C)
Your great grand parent	(ix)Insert the name of (C) here.		
	First Name M	iddle Name	Surname
	Provide the following information re	egarding (C)	
	(viii)Date of Birth	Day: Month:	Year:
	(ix) Sex	□ Male	□ Female
	(x) Town of Birth		
	(viii) Country of Birth		

ECTION E	EDUCATION DETAILS FOR THE PERSON TO BE EMPLOYED

If more space is required please attach an additional page.

Primary schools attended (starting with your first primary school)

Address of School							
Country							
Date Enrolled		DD MM	YYYY	Date Completed		DD MM	YYYY
Reason for leaving	□ Grad	uation 🗆 1	Γransfer □ (Other (please specify:_			
Name of Primary School							
Address of School							
Country							
Date Enrolled		DD MM		Date Completed		DD MM	YYYY
Reason for leaving	□ Grad	uation 🗆	Fransfer □ (Other (please specify:_			
Name of Primary School							
Address of School							
Country	†						
	1						
Date Enrolled		DD MM	YYYY	Date Completed	1	DD MM	YYYY
Date Enrolled Reason for leaving				Date Completed Other (please specify:		DD MM	
Reason for leaving Secondary/High schools atte	□ Grad	duation 🗆 -	Transfer 🗆 (Other (please specify:		DD MM	YYYY
Reason for leaving	□ Grad	duation 🗆 -	Transfer 🗆 (Other (please specify:		DD MM	
Reason for leaving Secondary/High schools atte Name of Secondary School Address of School	□ Grad	duation 🗆 -	Transfer 🗆 (Other (please specify:		DD MM	
Reason for leaving Secondary/High schools atte	□ Grad	duation 🗆 -	Transfer 🗆 (Other (please specify:	1)	DD MM	
Reason for leaving Secondary/High schools atte Name of Secondary School Address of School Country	□ Grad	arting with	n your first	Other (please specify:	l)		
Reason for leaving Secondary/High schools atte Name of Secondary School Address of School Country Date Enrolled	ended (sta	arting with	n your first	Other (please specify: secondary/high schoo	l)		
Reason for leaving Secondary/High schools atternance of Secondary School Address of School Country Date Enrolled Reason for leaving	ended (sta	arting with	n your first	Other (please specify: secondary/high schoo	l)		
Reason for leaving Secondary/High schools atternal Name of Secondary School Address of School Country Date Enrolled Reason for leaving Name of Secondary School	ended (sta	arting with	n your first	Other (please specify: secondary/high schoo	l)		

Name of Institution 1			
Address of Institution			
Country			
Date Enrolled	DD MM YYYY	Date Completed	DD MM YYY
Course Pursued		1	-
Certificate/Diploma/Degree Obtained	☐ Associate ☐ Vocation	al □ Bachelor's □ Maste	's □ Doctorate
Name of Institution 1			
Address of Institution			
Country	DD MM YYYY		DD MM YY)
Date Enrolled		Date Completed	
Course Pursued Certificate/Diploma/Degree	☐ Associate ☐ Vocation	al □ Bachelor's □ Master	r's □ Doctorate
Obtained			
SECTION F CHAR	ACTER DETAILS		
or ANY offence, including any driv pplication, ever been: arrested? charged?	ing offence, has the person t Yes □ No □ Yes □ No	o be employed, or anyone	e included in this
or ANY offence, including any driv pplication, ever been: • arrested? □ • charged? □	ing offence, has the person t Yes □ No □ Yes □ No Yes □ No		e included in this
or ANY offence, including any driv pplication, ever been: • arrested? • charged? • convicted? or ANY offence, in any country, is	ing offence, has the person t Yes No Yes No No Yes No Yes No anyone included in this appl		e included in this
or ANY offence, including any driv pplication, ever been: • arrested? □ • charged? □	ing offence, has the person t Yes No Yes No Yes No Yes No anyone included in this applen?		e included in this
or ANY offence, including any driver pplication, ever been: or arrested? or charged? or ANY offence, in any country, is or under investigatio or wanted for questice facing charges?	ing offence, has the person to	ication currently:	
or ANY offence, including any driver pplication, ever been: or arrested? or charged? or ANY offence, in any country, is or under investigatio or wanted for questice facing charges?	ing offence, has the person to	ication currently:	
or ANY offence, including any driv ipplication, ever been: arrested? charged? convicted? r ANY offence, in any country, is under investigatio wanted for questic facing charges? Does anyone included in this app	ing offence, has the person to Yes No Yes No Yes No anyone included in this appl n? Yes No oning? Yes No Yes No Olication, currently have an o	ication currently: utstanding arrest warrant	in any country?
or ANY offence, including any driver application, ever been: arrested? charged? convicted? real any country, is under investigatio wanted for questive facing charges? Does anyone included in this application ever been	ing offence, has the person to Yes No Yes No Yes No anyone included in this appl n? Yes No oning? Yes No Yes No Uter No	ication currently: utstanding arrest warrant	in any country?
or ANY offence, including any driver application, ever been: arrested? charged? convicted? representation and country, is a under investigation wanted for questing facing charges? Does anyone included in this application with the country and the country are country.	ing offence, has the person to Yes No Yes No Yes No anyone included in this appl n? Yes No oning? Yes No Yes No Olication, currently have an o	ication currently: utstanding arrest warrant	in any country?

If your response to any of the above is Yes, provide details below. Insert a new sheet for each person where required.

Name of Person:			
Was the person refused entry, removed or departed?	yes, briefly state the date, the country removed from and he reason for denial or removal.		
□ Yes □ No			
F7 Was the person arrested?	F8 If yes, briefly state the reason/circumstance of the arrest.		
□Yes □No			
F9 Was the person charged?	F10 If yes, please state the nature of the offence charged.		
□Yes □No			
F11 Was the person convicted?	F12 What was the date/s of conviction? DD MM YYYY		
□ Yes □ No			
DETAILS ABOUT THE CONVICTION			
F13 What was the nature of the offe	ence?		
F14 What was the date of sentence	PDD MM YYYY		
F15 What was municipality/city/co	unty		
/province/country where convicted			
F16 Has the sentence been served?	P □ Yes □ No		
F17 Date sentence completed:	DD MM YYYY		
F18 Is the conviction spent?	□ Yes □ No		

SECTION G	EMPLOYMENT HISTO	DRY DETAILS	
G1 Give the following informa	ation regarding your PAST	working experience. (U	Ise extra sheets as needed):
Name of Employer 1			
Job Title			
Key tasks performed			
Country			
Date Employment Started	DD MM YYYY	Date Employment Ended	DD MM YYYY
Reason Employment Ended	1		
Name of Employer 2			
Job Title			
Key tasks performed			
Country			
Date Employment Started	DD MM YYYY	Date Employment Ended	DD MM YYYY
Reason Employment Ended			
SECTION H	DECLARATIONS		
1. Declaration by Employer (Co	ompany/Firm/Individual):		
hereby declare that I am authollowing:	norized to bind the Emplo	oyer for the foreign wo	orker named in SECTION 1 t
have read and I understand the Immigration Ordinance 201		onditions of the grant	of a Work permit, as specifi
he Employer consents, for the clands and any statutory autho r any other source; and furthe nd Caicos Islands, Statutory Au	rities thereof to obtain fro er, to the release of all inf	om and verify informati ormation thereby obta	on with any person, organiza
he information as set out in ocuments submitted in suppor			
understand that it is an offend Ordinance 2015 and that if fou Orprisonment of four years, or t	ınd guilty, I am liable on		
		Date: /	1

(DD----YYYY)